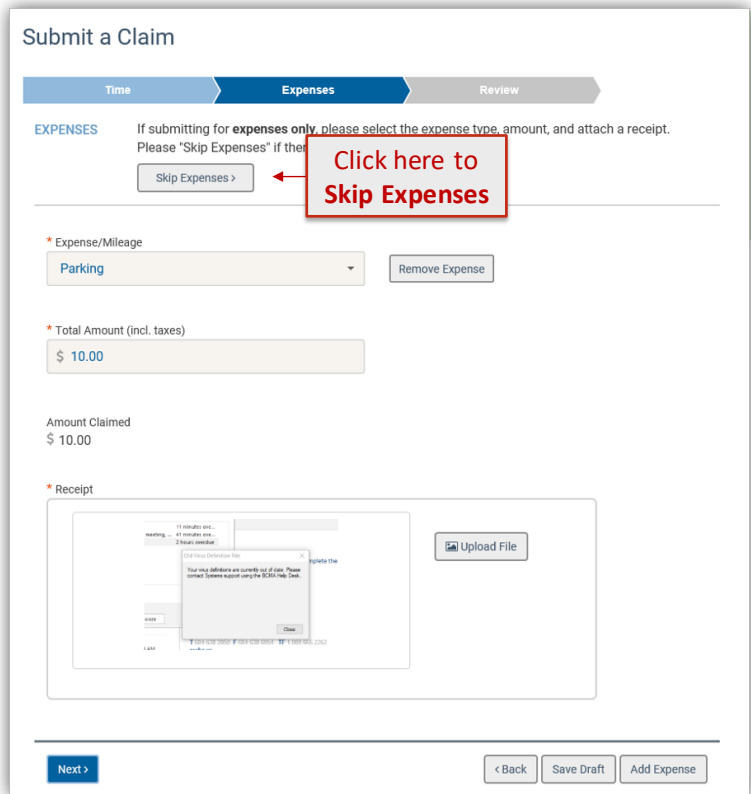
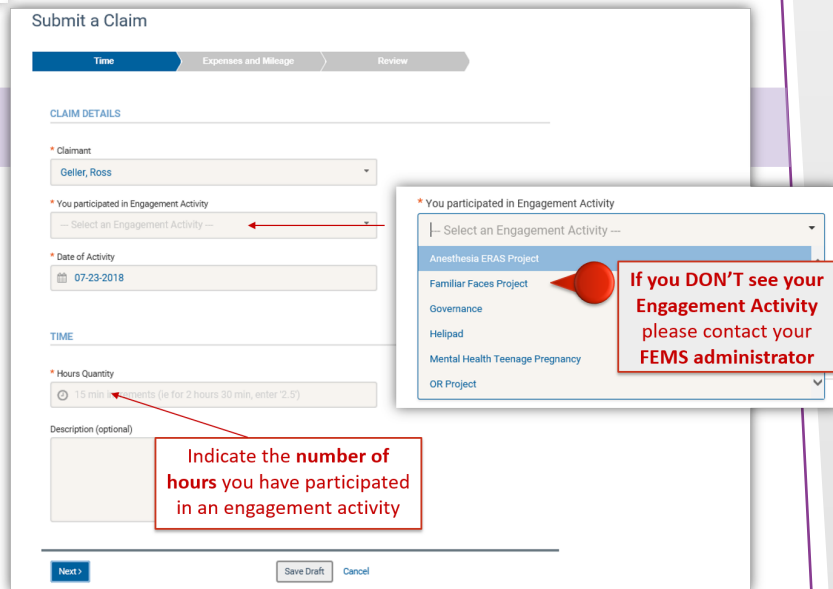


HOW TO SUBMIT A CLAIM



1. Log in to <https://fems.facilityengagement.ca>, click **Claims** in the blue toolbar, and select **Submit a Claim**.

2. Enter the requested information and click **Next**.



3. Add **Expenses** (if applicable), select the expense type and amount, attach a receipt, and click **Next**.
4. Review the claim in the next section. If satisfied with the details you have entered, click **Submit**.

Need Help?

604 638 4869 or 1 800 665 2262

femssupport@doctorsofbc.ca

M-F 9am to 4pm